**PTO Meeting Minutes**

**Deerfield Elementary School**

**February 13, 2019**

**Deerfield Elementary IMC**

**Attendees:**  Pat Chua, Rebecca Schultz, Jennifer Hahn, Jenny Anderson, Aime Hruby, Keleigh Gassen, Angela Behm, Sarah Hart, Erin Bunbury-Novak, Shelby Westover, Karen Olson, Geri Waack, Michelle Schwab, Missy Felio, Kim McAloon

**Call Meeting to Order:** - Sarah called the meeting to order at 6:30 pm

**Approval of Minutes from January 2019 Meeting** – Erin motioned to approve the minutes.

**Presidents’ Report:** Sarah Hart

* 4K and 5K registration coming up in the next few weeks
  + Sarah will attend and talk about PTO and what we do

**Treasurer’s Report:** Rebecca Schultz

* Current Budget
  + Babysitting and Opera for the Young deposit
    - $20, $700 (final payment)
  + $275 in vendor deposits for the craft fair
  + $31,544.94 balance
  + Added $500 from enrichment budget into the Spring Fling dance Budget
  + $2350 left in the Enrichment Budget, much of this will remain for next year

**Principal’s Report:** Melinda Kamrath

* Outdoor Sign Plans
  + Still waiting on final quote
* Playground Sun Shades
  + Lee Recreation is sending examples and quotes
* Enrichment Programs
  + Opera for the Young April 15th 1:30 and 6:30
* High Five Toppings
  + There are leftover ice cream and toppings from the Sundaes and Stories event
  + The High-Five committee can use it, just contact Melinda when the event gets closer

**Committee Reports**

* Christmas in the Country Craft Fair – Shelby Westover, Wendy Cole, Missy Felio, Michelle Schwab, Karen Olson
  + Checklists were updated last month
  + Will need more volunteers going forward
  + Karen Olson is going to help as well
  + Sarah says she can jump in and help the vendor if someone else wants to do the raffle
  + Shelby has one more year (2019)
  + Will discuss closer to the event
* Craft Fair Raffle – Sarah Hart, Sarah Paoli
  + No new topics
* Culvers Share Night – Kate Brattlie
  + Scheduled for April 9th
  + Grade level competition
    - Kids will bring their teacher names and Culvers will pick the winning grade level to have a custard party
  + Scoopie will be there as well
* Pizza for Conferences – Michelle Schwab
  + March 14th and March 19th
  + Jen Lees is going to pick up again
  + Form is going out next Tuesday in the folders
  + Due date either Friday or the Monday before
  + Send home a second form a week or so before for those that may have been misplaced
* Spring Fling Dance – Sarah Hart, Missy Felio
  + Meeting tonight after this meeting to talk through the plans for the dance
  + Will not be a fundraiser
  + May have a goodwill donation type box
  + More information next month
  + April 5th is the event
* Clothing Fundraiser – Rebecca Schultz, Tracy Curtis, Keleigh Gassen
  + May consider moving this to the beginning of the school year
    - Prior to homecoming and Deerfield dress up days (Week of October 11th)
    - Maybe have a longer sale
  + Consider hosting 2 with different types of clothing (fall, winter)
  + Could have a note at the registration if Spirit Week is early
  + Maybe have displays at registration
* School Kidz - Kim Klein, Kate Brattlie
  + No new topics
* High Five Event – Sarah Hart, Victoria Larson
  + Will need to verify the date based on the snow days
* Teacher Appreciation Week – Allison Ledbury, Rebecca Schultz, Michelle Schwab
  + April 29-May 3
  + Bring some updates/plan to the March meeting if possible
* Supply Drive – Kim McAloon
  + List has been posted and is getting a lot of volunteers already
  + Supplies due 2/26

**Teacher’s Report**

* No new topics

**Other Business**

* Wall Murals
  + 6th grade student council have been having conversations about this
  + Voted on designs, some were submitted by the students
  + Many of the designs were free
  + Some teachers are willing to cut them out of crickets
  + Some will be in vinyl
  + Some will be posters
    - Posters will be a good test before we go to vinyl, see how they stick and if they are left alone
  + Need to go over ideas with Mrs. Kamrath to get approval
  + Not sure about funding needs yet
    - May need to purchase vinyl
    - Committee will let us know what is needed
* Parents night out
  + Another group is doing this activity in the near future
  + Something for PTO to consider
  + Cambridge does this via CAP
  + Could try one event and see how it goes
  + Geri will check with Mrs. Jensen to see how this would work/if its possible. Mrs. Jensen has been involved with the other groups’ events
  + Karen Olson will help
* BP Fundraiser
  + Angela has been speaking with the owners
  + Very specific rules on the wrapping and the organization
  + BP is working on something with Lake Mills
  + Cannot be specific to PTO
  + BP owner wants to speak with school officials, Angela will help coordinate a conversation
  + They are very interested in participating with us
* Scrip
  + Angela had a webinar with Scrip
  + Cottage Grove PTO didn’t reply
  + Purchase gift cards in advance, kept in a binder
  + Parents would plan in advance for what gift cards they need, purchase them, PTO would get a kick back
  + PTO would need to cover shipping and handling if we don’t want to manage a binder
  + Coordination would be a lot of work, but the % kick backs are pretty high
  + Could try it once and see how it goes, maybe around Thanksgiving
  + The school will probably prefer parents don’t pick them up from the office
    - Sarah will chat with Melinda
  + Angela will get some more information/examples
  + The PTO/PTA Facebook page some people are on has a lot of examples as well
* Ragnar
  + Rebecca will get the info sheet to Kim

**Meeting Adjourned at 7:43 pm**